#### UNIVERSITY INSTITUTE OF ENGINEERING & TECHNOLOGY

### CHHATRAPATI SHAHU JI MAHARAJ UNIVERSITY, KANPUR

# <u>Admission Procedure to M.C.A. Program – 2015</u>

- Candidates who have been allotted CSJM University Kanpur (Code-907) for M.C.A. program through UPSEE-2015 counseling shall follow the procedure given below for admission to M.C.A. Program at UIET, CSJM University, Kanpur.
- Reporting for admission shall be done within a week of issue of allotment letter by UPSEE-2015 on working days between 11:00 AM to 02:00 PM at Admission Cell, UIET, CSJM University, Kanpur, first floor Academic Building, UIET.
- Candidate is supposed to come with following documents in original and a set of self attested photocopies.
  - **1.** Admit card of UPSEE-2015
  - **2.** Rank card of UPSEE-2015
  - **3.** Allotment letter of UPSEE-2015 Counseling (Institute Copy)
  - **4.** Fee Confirmation Receipt(Institute Copy)
  - **5.** High School Mark sheet & Certificate
  - **6.** Intermediate Mark sheet & Certificate
  - **7.** Graduation Mark sheet
  - **8.** TC/Migration original copy (whichever is applicable).
  - **9.** Three Affidavits (by the student, by parent or guardian, undertaking & declaration). A candidate is supposed to come along with these three affidavits duly signed. (Download).
  - **10.** Character Certificate(in original)
  - **11.** Latest Income Certificate(if applicable)
  - **12.** Caste Certificate (if applicable) (\*for OBC certificate must be issued on or after 1st April 2015)
  - **13.** Domicile certificate (if applicable)
  - **14.** Three passport size photographs of the candidate.
  - **15.** Affidavit in case of Gap in education.
  - **16.** Certificate related to subcategory.



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• Fee Structure for M.C.A. program is as follows.

## M.C.A. Ist year Fee Structure 2015-2016 per annum

Tuition Fee			-	Rs. 50,000/-	
Examination Fee			-	RS. 3,000/-	
Processing Fee			-	Rs. 100/-	
Enrollment Fee			-	Rs. 100/-	
Insurance Fee			-	Rs. 443/-	7
		Total		Rs.53,643/-	
Hence, (A)	UIET First year total fees	:	53,6	43/-	
(B)	Fee deposited in UPSEE-2015	:	15000/-		
(A - B)	Remaining Fees Payable at UIET: 38		38,6	43/-	

An amount of Rs. 38,643/=( Thirty Eight thousand six hundred forty three only) as remaining fees in the form of Demand Draft in favor of **Finance Officer**, **CSJM University**, **Kanpur** has to be deposited in Bank of Baroda, CSJM University branch **after getting the bank challan slip from admission cell** UIET, CSJM University, Kanpur situated at **first floor**, **Academic Building**, **UIET**.

<u>NOTE:</u> Fee for SC/ST candidates having valid income certificate mentioning annual income less than two lac rupees have to submit Rs. 3643/- in the form of demand draft in favor of Finance Officer, CSJM University, Kanpur in Bank of Baroda, CSJM University branch after getting the bank challan slip from admission cell UIET, CSJM University, Kanpur situated at first floor, Academic Building, UIET.